

**Troop 62 Scouts BSA**  
**Tidewater Council, Bayside District**  
**Chartered by: Courthouse Area Charities**  
2849 Princess Anne Road  
Virginia Beach, VA 23456

**Meeting at: The Gathering at Scott Memorial UMC**  
409 First Colonial Road  
Virginia Beach, VA 23454  
Since 1933

## **BY-LAWS**

**October 2, 2023 – Revision 1.5**

### **I. PURPOSE:**

**A.** This Troop is organized for the purpose of promoting character building, citizenship training, and personal fitness of each boy. The Troop will subscribe to the constitution and by-laws of Scouts BSA.

**B.** These by-laws outline the application of general Scouts BSA policy to specific situations regarding Troop 62.

**C.** Scouts BSA Policy is written in various official publications and is the final authority for resolving questions of policy. The Troop committee is the final authority for implementing Scouts BSA policy in Troop 62. Proposed changes to Troop 62 by-laws can be submitted to the adult leaders, the Troop Committee Chairman or a committee member for review at a Troop committee meeting.

**D.** Scouting is a uniform organization; any new Scout entering Troop 62 is expected to obtain a uniform within a reasonable amount of time. (Refer to Section VI Uniforms).

### **II. DEFINITIONS:**

**A.** Adult Leader – Any adult who is registered with Scouts BSA and has completed all required training as set forth by Scouts BSA to be involved with the youth. They may or may not have an actual leadership position in the Troop.

**B.** Parent / Parents – Any adult or adults that are the actual parent(s), foster parent(s) or have legal custody or guardianship of a Scout that is registered with the Troop.

### **III. TROOP ORGANIZATION:**

#### **A. Charter Organization Representative:**

The Charter Organization Representative (COR) is a member of the Charter Organization (CO) and is appointed by the Charter Organization which is **Courthouse Area Charities**. The duties/responsibilities are listed in the Chartered Organization Representative Guidebook (published by Scouts BSA), some of which are listed below:

- i. Is a liaison between the CO and the Troop.
- ii. Voting member of the Council Coordinated Committee/Board.
- iii. Must complete all required training for current position and keep updated as needed.

#### **B. The Committee:**

The Committee is a group of adult leaders, generally parents of current or past Scouts in the Troop, who support the Troop by ensuring the adult leadership is adequate and provides support functions for the efficient operation of the Troop. Committee Meetings are on the first Monday of each month unless otherwise stated. Duties / rules of the Committee are listed in the Troop Committee Guidebook (published by Scouts BSA), some of which are listed below:

- i. Makes decisions related to the Troop on, but not limited to finances, discipline, Troop issues/problems, and policies/by-laws.
- ii. Only parents that join as a committee member have a vote at the meetings.
- iii. Troop Positions for Adult leaders will be decided on by the committee.
- iv. All parents are invited to all committee meetings.
- v. Committee members conduct Boards of Review as needed.
- vi. Committee members cannot sign off Scout requirements for Rank Advancement.
- vii. Committee members cannot conduct Scoutmaster Conferences.
- viii. Committee members cannot preside on the Board of Review for their own Scout.
- ix. Must complete all required training for current position and keep updated as needed.

#### **C. The Scoutmaster:**

The Scoutmaster is responsible for overseeing the operation of the Troop. His main responsibility is the Scouts and all Assistant Scoutmasters. The duties/responsibilities are listed below:

- i. Supervises / Directs the Scouts.
- ii. Provides Assistance / direction to the Senior Patrol Leader
- iii. Conducts Scoutmaster Conferences.
- iv. Signs off Scout requirements for Rank Advancement.
- v. Cannot be on the Troop Committee.
- vi. Cannot be on a Board of Review.

- vii. Cannot Sign off Requirements for their own Scout.
- viii. Must complete all required training for current position and keep updated as needed.

**D. Assistant Scoutmasters:**

Are under the control of the Scoutmaster and assist the Scoutmaster as he decides in the running of the Troop in relation to the Scouts. The duties/responsibilities are listed below:

- i. Answer to the Scoutmaster.
- ii. Assist the Scoutmaster as needed.
- iii. Signs off Scouts requirements for Rank Advancement.
- iv. Conduct Scoutmaster Conferences.
- v. Cannot be on the Troop Committee.
- vi. Cannot be on a Board of Review.
- vii. Cannot sign off requirements for their own Scout.
- viii. Must complete all required training for current position and keep updated as needed.

**E. Scout Positions:**

Troop elections are held semi-annual. Usually in June and December. Senior Patrol Leader Elections are held annually usually in June.

- i. For all elections either Troop or Patrol at least 2/3 of the members have to be present for the elections to occur. If this is not possible, the elections will be held at the next available meeting. Elections will be conducted at regular scheduled Troop meetings. All Order Of The Arrow Elections must have 1/2 of the members present in order to conduct elections.
- ii. There are several Scout positions of responsibility, but the Senior Patrol Leader is the most critical:
  - 1. The following positions are elected by the Scouts:
    - a. Senior Patrol Leader – Entire Troop
    - b. Patrol Leaders – By the members of the individual patrols.
  - 2. The following positions are appointed: (Selections are made by the Senior Patrol Leader in conjunction with the Scoutmaster and the Guide to Advancement)
    - a. Asst Senior Patrol Leader
    - b. Troop Guides
    - c. Troop Quartermaster
    - d. Troop Scribe
    - e. Den Chief
    - f. Troop Historian
    - g. Chaplain's Aide
    - h. Instructor
    - i. Librarian

- j.** Webmaster
- k.** Bugler
- l.** OA Representative
- m.** Outdoor Ethics Guide
- n.** Junior Assistant Scoutmaster

**iii.** The Senior Patrol Leader

- 1.** Answers to the Scoutmaster.
- 2.** Holds this position for one year (term).
- 3.** Is in charge of the Scouts.
- 4.** Appoints Scouts to other positions as needed with approval of the Scoutmaster.
- 5.** Conducts Elections as needed for other positions.
- 6.** Holds Patrol Leader Council (PLC) meetings monthly.
- 7.** Leads annual planning conference.

**iv.** Patrol Leaders:

- 1.** Elected by the Scouts in the Patrol.
- 2.** Appoints the Assistant Patrol Leader and other patrol positions needed.

**IV. TROOP ACTIVITIES:**

**A.** Scouts should attend as many meetings / outings per year as possible. Failure to attend Troop meetings / outings can negatively impact a Scout's ability to advance as requirements are not met.

**B.** If a Scout is going to be absent for an extended period of time, the Scout should inform his Patrol Leader, Senior Patrol Leader, and the Scoutmaster.

**C.** Troop Meetings:

- i.** Every Monday from 7pm to 8:30pm, unless otherwise indicated in the Troop schedule or by the Scoutmaster.
- ii.** Scouts are to be in Class A Uniforms the first meeting of every month and class B uniforms for every other meeting. (see section VI)
- iii.** Parents are responsible for arranging transportation for their Scout. Do not leave your Scout if no adult leaders are present.
- iv.** If a Scout does not report to the Scout meeting or event, Troop 62 is not responsible for him.
- v.** If there is a change to the transportation of a Scout (i.e., non-parental transportation) the Scoutmaster shall be informed as soon as possible.
- vi.** The approved Annual Affiliation Agreement form will be completed and signed by the Troop Committee Chair, Chairman of the church Trustees, and submitted with Recharter

annually, in order to continue use of the Scout Hut and church facilities at The Gathering at Scott Memorial UMC.

**D. Monthly Troop Activities:**

- i. The Troop has a monthly activity. If the Scout commits to an activity, the Scout is responsible for all food and non-refundable fees if he decides not to attend at the last minute.
  - 1. Last Minute typically defined as after the date has expired for refunds, after the last meeting before a trip occurs, or as specified by the Scoutmaster.
  - 2. Typically there is a \$10 cost for food per outing; if this is going to be different it will be announced before the activity occurs.
  - 3. Scouts will be responsible for any fees/cost for activities. This will be announced ahead of time. For high-cost trips (i.e., Summer Camp, Ski Trip, etc.) payments can be made to the Scout's account ahead of time. Typical monthly outing cost approximately \$20.
  - 4. Any leftover money from food/outings is to be turned into the Troop Treasurer. This money will go into the Troop funds.
- ii. Court of Honor to be scheduled 3 times per year. Typically, August, December, and April.
- iii. Troop Service Projects / FundRaising will be scheduled as needed.

**E. Buddy System:**

- i. Scouts are not to go off alone for any reason. Always use the buddy system.
- ii. There must be a minimum of two Scouts in a group. Inform someone where you are going and when you intend to return.
- iii. Do not leave the boundaries of the camp without an adult leader.

**F. Medications / Special needs:**

- i. Any Scout that must take medications during Troop activities / outings needs to bring all required medications along with information when they are required to be taken and what to look for if they are skipped, along with information if the skipped dosage is to be administered or wait until the next scheduled dosage. The designated Adult Leader will provide medication to the Scout when requested. The Leader will not forcefully medicate a Scout.
- ii. If a Scout has any special needs the adult leaders on the activity / outing need to be made aware of this and how they should be handled.

**V. CONDUCT / DISCIPLINE - The following applies to all Adults / Youth**

- A.** Scouts are expected to conduct themselves in accordance with the Scout Oath and Scout Law.
- B.** The primary focus of discipline is to ensure a safe environment for the Scouts. The secondary focus is to ensure that the environment of meetings and activities is in accordance with Scouting principles.

**C.** Discipline will be conducted at the lowest possible level of authority needed to address the issue. Severe/safety issues may need to be raised higher more quickly. The order of preference for addressing routine issues is:

- i.** Discussion with the Patrol Leader
- ii.** Discussion with the Senior Patrol Leader
- iii.** Discussion with the Scoutmaster or an Adult Leader in charge

**D.** Scouts will not assign punishments to other Scouts. The Patrol Leader or Senior Patrol Leader will contact the Scoutmaster or Adult leader in charge of a Meeting or Activity if a discussion is not effective at addressing the Scout's behavior.

**E.** If the Scout's behavior is deliberately unsafe or sufficiently disruptive, the Scout's parents will be contacted, and the Scout may be asked to leave the Meeting or Activity. Parents or Guardians will need to pick up their Scout immediately on request. If a Scout is asked to leave a meeting or activity, a meeting with the Scoutmaster, Charter Organization Representative, and the Committee Chair as well as the Adult involved in the incident, Scout and Parents will be required (outside of normal meeting hours) before a Scout may resume Scouting meetings or activities. The parents may be requested to attend future Meetings or Activities at the Scoutmaster's request for the Scout to be able to attend. The parents will ensure that their Scout's behavior is appropriate.

**F.** Suspension of a Scout

**i.** If a Scout engages in disruptive or unsafe activities that do not appear to be corrected via alternative methods, the Scoutmaster may request the temporary or permanent suspension of the Scout.

**1.** A suspension hearing will be held including the Scout, his parents or legal guardians, the Scoutmaster or Assistant Scoutmaster, at least 3 members of the Committee, other involved adult leaders or Scouts, and the Charter Organization Representative. The Committee members (not including the Scout's parents) will hear what happened from the people involved in the event(s) leading to the suspension and come to a decision on disciplinary action for the Scout.

Disciplinary action may include temporary or permanent suspension, or a recommendation that the Scout's parents attend functions for a period of time. Any temporary measure should include a defined time period, and conditions for the disciplinary action to end.

**2.** The Board will provide input to the Charter Organization Representative who has the FINAL Decision.

**G.** Reinstatement of a Scout

**i.** If a Scout has been asked to leave the Troop due to conduct/discipline issues the following is the procedure if the Scout wishes to return to the Troop.

**1.** Completion of the defined suspension period.

**2.** Complete a reinstatement review board

**a.** Consists of Troop Committee Chairman, Scoutmaster and Charter Organization Representative as a minimum. Others may be included as needed.

**b.** The Scout and his parents/guardian are required to attend.

3. After the reinstatement review board the Scout will be informed if he will be allowed back into the Troop. The Scout will be on probation for a minimum of two months.
- ii. Any infractions during the designated probation period will result in the Scout being dismissed from the Troop.

#### H. Examples

- i. At the Scout Hut / Meetings:
  1. If a Scout is disruptive at any meeting, he will be asked to leave the meeting by the appropriate authority. (i.e., at patrol meetings, the Patrol Leader is the appropriate authority.)
  2. This Scout is to report IMMEDIATELY to the Senior Official (Senior Patrol Leader / Scoutmaster) that is present.
- ii. On Trips / Outings:
  1. Do not enter another Scout's tent without permission.
  2. Do not enter into another patrol's or Troop's campsite without their permission.
  3. Resolutions will be attempted by the adult leaders on an outing prior to calling the Scout's parents. The parents may be given an opportunity to discuss their son's behavior. The parents must pick up their son, if the behavior does not improve or if a Scout becomes such a discipline problem that:
    - a. He endangers himself or others.
    - b. He distracts others from the Troop program.
    - c. He no longer listens to the adult leaders
    - d. He breaks a law.
    - e. Any other issues/problems unsolvable at the Troop level.
- iii. While Riding in Vehicles:
  1. Will wear a seat belt at all times.
  2. Scouts are to behave according to the driver's rules while in route to and from an event.
  3. If a Scout fails to follow the driver's rules, they will be warned; The Scoutmaster/Adult leader in charge of the trip should record each incident in the Scout's **Scoutbook** file for future reference.
- iv. Unacceptable Behaviors:
  1. Bullying
  2. Fighting
  3. Use of a weapon
  4. Vandalism – Scout/Parent will be responsible for all costs and legal fees.
- v. Restricted Items:
  1. The following items are not allowed at any Scouting event or activity:
    - a. Cigarettes / Tobacco Products
    - b. Alcohol
    - c. Drugs
    - d. Fireworks

- e. Sheath Knives
  - f. Guns
  - g. Pornographic Materials to include viewing on smartphone, tablets, and other devices.
2. The following items are not generally allowed except in certain situations as stated by the Scoutmaster in advance of an activity:
- a. Radios / MP3 Players / iPod devices
  - b. Electronic Games
  - c. Cell Phones - Adult leaders and the Senior Patrol leader on the trip may have cell phones. Every Scout must earn their "Cyber Chip" in order to bring a cell phone to any Troop meeting/outing. Once earned, the Scout must carry the card at all times. Phones need to be in pockets during meetings and set to vibrate so as not to become a distraction. With permission, a phone can be used as a research tool.
  - d. Electronics may be used to and from a Scouting activity or event as long as the total travel time meets or exceeds 2 hours in one way of travel.
  - e. All devices shall be collected by the SPL on arrival of said activity/event, to be returned prior to departure.
- vi. Recurring Problems – For any recurring problems the Scout will not be able to attend activities / outings without a parent present.

## VI. UNIFORMS:

**A.** Scouts are to wear their Class 'A' uniform (in accordance with the Scout's BSA uniform inspection sheet) to the first Scout meeting of every month, unless otherwise specified by the Scoutmaster, and to all Court of Honors, Order of the Arrow elections, Scoutmaster Conferences and Boards of Review.

**B.** Class 'B' uniform consists of the Following:

- i. Troop 62 T-Shirt or BSA Apparel/Camp Shirt
- ii. Closed Toe Shoes

Note: The first Troop class B T-Shirt is provided free of charge to the Scout, after that there is a small Fee of \$15.

Class 'B' uniform is to be worn on the 2nd-4th meetings of the month and as directed by the Scoutmaster. When a Class 'A' uniform is not appropriate for such events as a car wash, hut clean-ups or during service projects, class B shirts shall be worn.

**C.** A Scout is CLEAN.

- i. All uniforms are to be neat and clean.
- ii. The first meeting of every month shall consist of a uniform inspection (in accordance with the Scouts BSA uniform inspection sheet) by patrol.



## **VII. EQUIPMENT:**

### **A. Troop Equipment**

- i.** Is to be respected and taken care of. It should always be returned to the garage in a clean and ready to use state.
- ii.** Any issues/problems with it are to be reported to the Patrol Quartermaster who is to report it to the Troop Quartermaster for resolution.
- iii.** Each patrol will be assigned a chuck box. It is the patrol's responsibility to keep it clean and stocked.
  - 1.** Any consumable items needed for the chuck box are to be purchased out of the \$10 per person food budget for an outing.
  - 2.** Consumable items consist of but are not limited to Foil, dish soap, scrubbers, and utensils.
- iv.** Troop Quartermaster shall coordinate with the Troop Committee Equipment Manager for any replacement or new purchases of Troop equipment.

### **B. Personal Equipment:**

- i.** Each Scout will need at a minimum:
  - 1.** Sleeping Bag and pad
  - 2.** Tent (Optional – tents are the Scouts' responsibility, but not all Scouts will need a tent if they share with another Scout who has a tent.)
  - 3.** Cook kit, cup and eating utensils.
  - 4.** Clothes for this type of trip.
- ii.** Each outing is different and may require additional or fewer items. Scouts will be informed before an outing of any special requirements.
- iii.** As the Scout is involved with the Troop, they can purchase additional items as needed.

## **VIII. FINANCES:**

### **A. Dues:**

- i.** Annual Troop Dues of \$179 per Scout are required on 1 October for Re-Chartering. Dues are for January thru December of the coming year.
- ii.** Dues consist of the following: (2024)
  - 1.** \$80 for BSA Registration per youth
  - 2.** \$24 Council Fee (this includes insurance)
  - 3.** \$15 Scouts Life  
Families with multiple Scouts registered, may reduce dues by this amount after the first registered Scout.
  - 4.** \$60 for Troop Dues (\$5 per month)
- iii.** Prorated Troop Dues. Troop dues are pro-rated for Scouts who join or age-out during the year.
  - 1.** If a Scout transfers from a Pack or Troop, they are as follows:
    - a.** Troop dues of \$5 per month x the # of months left in the year (Jan to Dec). See Treasurer for rates.

- b. The Dues listed in Section VIII. A. ii. 1-3 above will have already been paid to the previous Pack or Troop.
- 2. If they have never been in a Pack or Troop, they are as follows:
  - a. The Dues listed in Section VIII. A. ii. 1-3 above.
  - b. Troop dues of \$5 per month x the # of months left in the Year (Jan to Dec). See Treasurer for rates.
- 3. If a Scout will turn 18 and age-out during the upcoming year, their dues are as follows:
  - a. The Dues listed in Section VIII. A. ii. 1-3 above.
  - b. Troop dues of \$5 per month x the # of months left **before** their 18<sup>th</sup> birthday (Jan to Dec)

**A.1. Annual Troop Dues of \$60 per Scout are required on 1 October for Recharter.**

- i. Troop Dues are calculated at \$5 per month.
- ii. Troop Dues may be pro-rated at \$5 per month remaining in the calendar year:
  - a. After bridging over to Troop as an AOL from a Pack.
  - b. After transferring from another Troop.
  - c. After a new Scouts BSA application submitted.
  - d. Before their 18<sup>th</sup> birthday.
- iii. \$24 Council Fee (this includes insurance)
- iv. ScoutsBSA Registration will billed directly to each Scout's parents on their anniversary month, for the full year, without any pro-rating.

*(After the 2024 Recharter, this point will replace VIII.A.)*

**B. Adult Dues are set by Scouts BSA and Tidewater Council and are currently \$84 per adult that will be registered with the Troop. (2024)**

- i. \$60 for Scouts BSA Registration, including \$15 to provide general liability insurance & enhanced background checks.
  - a. ScoutsBSA Registration will be billed directly to each Adult member on the anniversary month.
    - 1. Scouts BSA dues cover the cost of general liability insurance & background checks.
    - 2. Troop 62 will not collect dues from Adult Leaders.

*(After the 2024 Recharter, this point will replace VIII.B.i.)*

- ii. \$24 Council Fee (this includes insurance)
- iii. \$25 to register as a Merit Badge Counselor, if not already registered as an adult leader.
- iv. All adults staying overnight in connection with a Scouting activity must be currently registered as an adult volunteer.

**C. Scout Accounts:**

- i. Each Scout will have an account maintained by the Treasurer that shows any monies earned or deposited by the Scout/parents and any payments for activities.
- ii. For a Scout to use money of their Scout account:
  - 1. It must be for a Scouting related activity / expense.

2. If the Scout transfers, the money in their account will be transferred to the new Troop, once Troop 62 receives confirmation from the new Troop Treasurer.
3. If the Scout drops out, the money will remain in the Scout's account until re-charter time where it will roll over into the Troop's Account.
4. Any money contributed to a Scout's account outside of fundraising activities will be refunded minus any outstanding debts.
5. If a Scout leaves Scouts BSA, the Scout forfeits all monies in his Scout account, and the balance is rolled over into the Troop's Account.

**D. Popcorn Sales:**

- i. If Donations received is equal to or greater than 10% of the TOTAL Troop POPCORN SALES for that year; then the Council Profit Allocation (has been 35% and 38% in the past) the Troop gets from Council for total popcorn sales goes to the Scout's account, and the TOTAL AMOUNT OF DONATIONS goes to the Troop Account. If the Donations do not cover the 10% of the TOTAL Troop POPCORN SALES for that year, then 10% of the Council Profit Allocation will go to the Troop account and the remaining amount (10%-Council Profit Allocations) will go to the Scout's accounts.

**E. Fuel Allowance:**

- i. Adults who volunteer to drive multiple Scouts to a camping event and/or tow the Scout trailer will be refunded their gas expense. Receipts must be turned into the Troop's Treasurer on a timely basis.

**F. Rental Vehicles:**

- i. Should the need arise to rent a vehicle to help get Scouts to camping events, each Scout riding said vehicle will be required to pay a transportation fee determined by the amount of the rental and number of boys riding. This fee will be used to help alleviate the Troop's expense in renting the vehicle.

**G. Troop Activities:**

- i. Payment for monthly Troop Activities is due 30 days prior to the event.
- ii. Unless paid separately prior to that 30-day deadline, fees will be automatically deducted from the Scout Account of any Scouts who have committed to attending the event.
- iii. Refunds will not be issued beyond the date at which the Troop is committed to payment, so as not to leave the entire Troop responsible for the payment for no-shows. Extenuating circumstances may be negotiated with the Troop Treasurer

**H. Summer Camp:**

- i. Adult Leaders – The Troop Committee will vote on how much funding to allocate per adult leader attending camp, with regards to the Committee's current financial status, and with a minimum of \$200.
- ii. The Committee will vote on providing transportation to and from Summer camp with regards to the committee's current financial status.

**I. Trailer:**

- The Committee will be responsible for the maintenance of the Trailer.

**J. Website Domain:**

The Committee will be responsible for maintaining the Website Domain for the Troop.

**K. Bank Account. Signers on the bank account will be the Key 3 and Treasurer:**

- i. Treasurer
- ii. Committee Chairman
- iii. Scoutmaster
- iv. COR

**L. Venmo. The preferred method of payment is via the Troop Venmo account: @BSATroop62**

**IX. PARENT INVOLVEMENT:**

**A.** Support Troop policy or give constructive criticism to improve.

**B.** Support your son with encouragement and Court of Honor attendance.

**C.** Keep informed of the Troop program by asking your son about Troop events, periodically checking with the Scoutmaster and by attending the parents' meetings.

**D.** Are not permitted to sign off Scout requirements.

**E.** For the following items, the parent must be a registered adult with the ScoutsBSA and have completed all required training as set forth by the ScoutsBSA and the Guide to Safe Scouting, for youth involvement.

- i. Give a hand in transporting Scouts to/from activities / camping trips at least twice a year. All drivers must be at least 21 years old. Have vehicle information on file with the Troop transportation coordinator, to include proof of insurance and a driver's license.
- ii. Volunteering to camp/participate in activities with Scouts on occasion.

**X. BOARDS OF REVIEW (BOR)**

**A.** The Scout will make his request for a Board of Review to the Committee Chair and give at least one week notice prior to the requested date. This will give members ample time to organize a board and prepare.

**B.** The Scout may invite any adult (non-relative) outside of the Troop to attend and/or participate in the BOR. (Example: Teacher, preacher, neighbor, etc.)

**C.** Boards of Review should not be scheduled until the Scout passes his Scoutmaster conference for that particular rank.

**D.** The Board of Review will consist of at least 3 Adults with at least one Troop Committee Member that are not related to the Scout.

**E.** Scouts are to be in their Class A uniform (as described in Section V Part b) and have their Scout Handbook in order (i.e., Rank achievements properly dated and initialed).

- F.** If a Scout does not pass the Board of Review:
  - i.** The Scout will be told why and what they must do to pass.
  - ii.** Another Board of Review will be scheduled in an appropriate time frame.
  - iii.** The Scouts parents will be notified as to why and what needs to be accomplished.
- G.** No Scoutmaster or Assistant Scoutmaster shall participate in any Boards Of Review.
- H.** Each Scout will participate in a Board Of Review for each rank, Tenderfoot-Eagle.

## CHANGES TO BY-LAWS

<b>Date Change Approved</b>	<b>Change</b>	<b>Reason For Change</b>
May 02, 2011	By-Laws approved and accepted at the Troop Committee Meeting.	Initial Document
Nov 10, 2013	Updated section VII a. iii dues and section VII d on popcorn sales percentages.	Changes at National and Council levels
Jan 08, 2015	Incorporated the requirement for Scouts to earn their Cyber Chip card in order to bring/use a cell phone during meetings.	The use of Cell Phones are causing disturbances during meetings.
	Uniform Section modified to reflect that Official BSA Scout Pants are to be worn as part of the Class A uniform.	Scouts are to be consistent in look.
	Uniform section modified to include "Closed Toe Shoes" as part of both uniform types (Class A and B).	Flip Flops and Crocs are considered unsafe for the activities the Scouts do.
	Uniform Section modified allowing Scouts to wear, as their Class B uniform, any other official BSA apparel /camp shirts	Allow Scouts to express themselves
	Uniform Section modified to announce that uniform inspections will be conducted the first meeting of every month.	
	The Finances section was updated to increase the BSA Insurance fee from \$5 to \$7.	BSA raised the fee
	Modified the Annual Budget Expense section to report that the Troop will let the Scout Net subscription run out and be replaced with Scout Book. The annual fee for Scout book is \$40 (plus \$1 for every Scout past 40 Scouts)	Improve the method of recording each Scout's awards and achievements.
	Modified the Board of Review section requiring Scouts to request their own BOR and give at least two weeks' notice. Scouts are also allowed to invite adults outside the Troop to be a part of the BOR. All BORs will be conducted on Mondays and each Scout must have his Scout Handbook in order prior to the BOR (rank advancements properly initialed and dates)	Improve the process of scheduling a BOR and allow the Scout to invite any other adult outside the Troop he'd like.
April 9 <sup>th</sup> 2018	Updated NEW Scouting fees	Council/National increased their fees
	Removed from the Scout Accounts section the following: "Minimum amount for account use is \$75, unless a receipt is	Line item is not understood. Boys can use all of their account money. There is no minimum.

	provided for uniform/camping equipment items.”	
	Removed any mention of “Scout Net”	We now use “Scout Book”
	Senior Patrol leader term is for 1 full year.	This is the amount of time needed for the boy to totally learn the position.
	Scouts will be asked to pay a transportation fee for rental vehicles used for Scouting events to help alleviate the Troop’s expenses.	The Troop has been renting vehicles more and more to get Scouts to camping events. Not part of the budget in past years.
	Troop will refund parents who volunteer to help drive Scouts (other than their own) to camping events. Gas receipts are required.	To help eliminate the need to rent a vehicle to transport Scouts to events.
9/10/21	Changed title to “The Gathering at Scott Memorial United Methodist Church”	
	Modified “committee section” to reference the committee guide book.	
	Modified The “Scoutmaster” action to include iv. Works with the SPL to determine the number of Patrols and the Scouts in each Patrol.	
	Modified “Scout Position” to Reference “Guide to safe Scouting” listed all positions of responsibility. Added “leads annual planning conf.”	
	Modified the “Troop Activities” section added “The designated Adult Leader will provide medication to the Scout when requested. The Leader will not forcefully medicate a Scout.”	
	Modified the “Conduct/Discipline section” 1-G and 2-D	
	Modified the “uniforms “Section referencing the Scout BSA uniform inspection sheet and when to wear the Class A or B uniform.	
	Added § iv. in the “Equipment Section”	

	Modified and updated the "Finances" section fees and removed the payment chart and added a reference to the treasurer. Modified part "G"	
	Modified the "Board Of Review" § a-g.	
2 January 2023	Updated Charter Organization name to Courthouse Area Charities § III. A.	
	Added section for payment for Troop Activities and responsibility for the website domain and the trailer. § VIII. H, I, & J.	
	Added requirement to have Annual Affiliation Agreement signed annually to § IV. C. vi.	
2 October 2023	Updated current & future dues schedule; added procedure for pro-rating dues for Scout aging-out during Recharter Year. § VIII. A.	



*Understanding and Acceptance of*  
*Troop 62 By-Laws*

To: Troop 62 Committee Chairperson

I/We have read and understand the By-Laws dated April 9th 2018 – Revision 1.3 and agree to abide by them to the best of my/our ability.

---

Scout Name (Print)

---

Scout Signature

---

Parent or Guardian Name (Print)

---

Parent or Guardian Signature

\*\*\* Please deliver this completed page to the Troop Committee Chairperson